



Next Meeting: May 4, 2020; 11:30 a.m.-12:30 p.m. EDT
DIAL IN INFO: Toll-free: 1-855-343-6177; Local (Toronto): 416-933-3854
Conference ID: 2489769
WebEx: <https://cwta.webex.com/cwta/j.php?MTID=m7dd0a11ef29ea446b22c09dd685184d6>

Action Items:

- If you have any interest in the lead position for the Workplace Health & Safety committee or would like more details on the requirements of this position, please let us know over the next week
- Nick to reach out to ESDC to inquire about Labour Program's approach to dealing with expiring training certificates during the COVID-19 pandemic
 - Nick to then follow up with site owners to inquire about their own policies and to determine if there is interest in developing a policy for broad adoption across the industry
 - UPDATE: Please find some high-level notes from Nick's conversation with the ESDC Labour Program at the end of this document

Resources:

- Visit the STAC COVID-19 resource portal at <https://www.stacouncil.ca/covid-19-resources/>
- Contact nkyonka@stacouncil.ca to request a copy of the ISED letter on telecom services
- Contact info@stacouncil.ca to request specific resources

Attendees:

- | | |
|------------------------------------|--|
| • Nick Kyonka (STAC) | • Jeanne Piercey (TEP) |
| • Isabela Jimenez (STAC) | • Jeff Selby (Trylon) |
| • Asma Arefeen (Rogers) | • Jennifer Mills (Coast Guard) |
| • Brent Hrywkiw (Alumni) | • Jerry Bezner (Alliance Corp.) |
| • Candice Styre (Tridon) | • Jonathan Millette (Pinargon) |
| • Cesar Galvez (Telecon) | • Ken Ireland (BDCL) |
| • Chris Charlton (Axia Supernet) | • Kevin Free (Shaw) |
| • Cris Bursugiu (Rigarus) | • Leo Helmer (WestTower) |
| • Dennis Graham (CBC) | • Luc Dancause (Stantec) |
| • Dominique Valdez (eSystem) | • Martin Douville (Madysta) |
| • Edwin Gutlay (Highlight Pacific) | • Norman Quilichini (Alberta Ag. & Forestry) |
| • Helitha Gunarathna (COMsolve) | • Peter Roelofs (HighlandTel) |
| • Hervé Landreville (GRAVI-T ZERO) | • Robert Popien (Tbaytel) |
| • Hubert Ouellet (WSP) | • Roy Holland (Rogers) |
| • Jared Mullett (Varcon) | |

Meeting Notes:

1. COVID-19 Checklist

- Nick asked if STAC should be putting together a checklist or series of questions companies can add to their JHA to ensure crews are taking the extra steps and precautions during this time
 - He suggested an excel sheet with different tabs outlining different items such as managing proper PPE, how to stay safe in hotels, how to stay safe in vehicles, how to stay safe when going out to get food, etc.
 - If there are other items you think we should include you can email us at info@stacouncil.ca



- Suggestion on including checklist on how to stay safe working in buildings
 - General agreement that an Excel checklist could be useful
- Nick asks if anyone has already been using forms or checklists like this?
 - One member mentioned how they are starting to research information for their employees on working in situations where they can't maintain recommended social distancing
- Nick noted that the STAC safety forms project team will work on this project in the weeks ahead
 - If anyone is interested in being apart of this project team, please let us know
- Nick reminds folks that Field Safe Solutions is offering its Lone Worker platform and COVID-19 checklist to all Canadian business at no charge for 90 days
 - Related resources: [COVID-19 Checklist \(image\)](#), [COVID support \(PDF overview\)](#)
 - Nick notes that they will cross-reference the Field Safe Solutions checklist when developing the STAC COVID-19 checklist

2. Open Discussion

- A committee member asks what site owners are doing with regards to workers on their sites whose training certificates have expired since the pandemic began, and who can't get the refresher training completed to get a new certificate
 - Nick to reach out to site owners and ESDC to see if there is some sort of consensus or information that can be shared on this
- Committee member asks if training providers are looking into in-person training with proper COVID-19 PPE
 - Nick says some trainers are still providing in person training options
 - Nick says he will ask permission from training providers if he can share the information he collected from them with regards to their current operations and what services they can offer
 - Members agreed that this would be helpful
- Nick reminds everyone that STAC is looking for a new WHS Committee Lead following Clay's decision to step back after four+ years
 - Says anyone who is potentially interested in this position should contact STAC by the end of the week to let us know, or to request more details

APPENDIX: Notes from Nick's conversation with ESDC Labour Program rep

- ESDC is cognizant of the fact that training that requires person-to-person contact can't necessarily be shifted online and also can't necessarily proceed at a time when person-to-person contact is being discouraged
- ESDC will be flexible with regards to expiring training certifications that can't be renewed in time due to the pandemic
- Two situations that would be cause for concern are as follows:
 - a. If there was an incident involving a new hire who had been asked to work at heights without having any formal training
 - b. If there was an incident involving someone whose training had expired prior to the pandemic
- They recommended that employers examine options to see what refresher training can be done online and to try to move forward if possible: "Do what you can and work with what you've got"
- The representative noted that she could not find anything in the updated regulations stating that fall protection training had to be refreshed at a specific interval and agreed that this may suggest that it is left to the discretion of the qualified person who provided the training